Moving online for Fall 2020!

Using Webex videoconferencing, our live remote training programs will include everything you’ve come to expect from a QVCC workshop:

• Instructor-led learning
• Group discussions
• Emphasis on workplace application

Being an effective supervisor means working with others to achieve a department’s goals and objectives. This workshop reviews a supervisor’s major responsibilities, and shows them how to utilize their authority for the benefit of their staff and department.

Developing Supervisory Skills
• Transitioning to a supervisory role
• Establishing core competencies
• Supervising former co-workers
• Delegating and giving instructions
• Listening and giving feedback

Bringing Out The Best In Your Staff
• Communicating w/ different personalities
• Motivating & coaching employees
• Using Emotional Intelligence
• Managing problem employees

Developing Leadership Skills
• Creating a “Team” environment
• Seeing yourselves as problem-solvers
• Developing a learning culture

Participants will need:
• PC or laptop
• Webcam or built-in camera
• Headphones
• Microphone
• Internet access

TO ENROLL CONTACT
Andrew Morrison
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Instructor: Rockie Blunt, Ed.D.

Rockie has delivered many training programs at QVCC, including the popular Leadership @ All Levels series. A graduate of Yale University, he holds a master’s degree from Clark University and a doctorate in human resources education from Boston University.

Sessions Run:
Wednesdays/Fridays
October 21*, 23, 28, 30
November 4, 6, 11, 13, 18, 20

Time: 9 am - 11 am
Cost: $625

* First session will introduce students to the virtual learning platform and the live remote training process