

Advising/Student Services Reopening Guidelines

In-Person Sessions are by Appointment Only!

No drop-ins will be able to access an in-person session without a previously approved appointment.

Keep in mind that you can also schedule a virtual advising session by [CLICKING HERE!](#)

Need access to a computer? Our Art Gallery is equipped with computer stations for students to access, by scheduling an appointment with our Student Success Center. Give us a call at 860-932-4020!

To schedule an in-person appointment, please contact the respective student services department, *listed below*, to initiate the request. In your email, please be sure to include your Name, Banner ID (ex. @O#####) and, *in the subject heading of the email*, type “Request for an In-Person Appointment”.

Advising – advising@qvcc.edu

Admissions- admissions@qvcc.edu

Financial Aid – QVFinAid@qvcc.edu

Registrar – QVRecords@qvcc.edu

Accessibility/Disability Services – mkitka@qvcc.edu or jlepore@qvcc.edu

Library Services – library@qvcc.edu (or via phone at **860-932-4007** or via text at **860-200-2821**)

Learning Center/Tutoring Services – warmy@qvcc.edu

Business Office – jhyatt@qvcc.edu (or via phone at 860-932-4004)

Advanced Manufacturing Technology Center – slapointe@qvcc.edu , jclark@qvcc.edu or sgould@qvcc.edu

English as a Second Language (ESL) – eespitia-loaiza@qvcc.edu or mgarcia-alvarez@qvcc.edu

SNAP E&T Program – tferguson@qvcc.edu

After in-person session has been approved, please review [CSCU Mask and Social Distancing Guidelines](#) prior to arriving to campus for your appointment. You will not be allowed on-campus *without* adhering to the following guidelines:

The COVID-19 Mask & Social Distancing Guidelines are in effect to foster a safe learning environment during the coronavirus (COVID-19) pandemic. Although the Connecticut State Colleges and Universities (CSCU) cannot guarantee a disease free environment, it is important for everyone to understand that we are in this together and it is required that everyone do their part to protect the health and personal well-being of others within our communities.

Therefore, the following rules are in effect:

1. Masks and Face Coverings.

All students MUST wear masks or face coverings on campus, covering their mouth and nose. Students must wear a mask or face covering to enter and while present in any academic, administrative, residential, food service, or recreational building.

Additionally, students must wear masks or face coverings in any outdoor location on campus (including walking to and from class), where six (6) feet of physical (social) distancing is not possible. All traditional in-person/on-ground classes will be off-limits to students who refuse to wear face coverings or masks. Students are permitted to remove their mask or face covering to eat and drink.

Students who do not want to wear a mask or face covering may only participate in remote learning and online classes.

If a student is not able to wear a mask due to a documented disability or medical reason, the student must seek an accommodation from Disability/AccessAbility Office prior to arriving on campus.

2. Social Distancing Requirement.

Students must maintain six (6) feet of physical (social) distancing at all times on campus, whether indoors or outdoors. Residential students should refer to their Residence Hall Contract for further guidance on common areas and living spaces within the residence halls.

3. Enforcement.

All faculty and staff share equal responsibility in enforcing these rules both in and out of the classroom. Should a student fail to comply and not wear a mask or face covering, or keep it on, after receiving a warning/directive to put it on (and they are not exempt due to receiving an accommodation from the institution), they will be referred to the Office of Student Conduct/Student Affairs for a disciplinary violation.

Students who fail to comply with the above rules are subject to immediate removal from the campus and the disciplinary procedures stated in the CSCU Student Code of Conduct.

Possible sanctions for disciplinary violations range from a warning to expulsion from the institution.