



TRANSFER CREDIT EVALUATION REQUEST FORM

Submit to the *Office of Admissions* upon completion

Fax: 860-412-7222 | Email: admissions@qvcc.commnet.edu

Mail: Office of Admissions | QVCC | 742 Upper Maple St | Danielson, CT 06239

Student Name: _____ Banner ID#: @ _____

Social Security Number: _____ Date of Birth: _____

(Required If Banner ID unknown)

List All Previous Names (if applicable):

Have you previously requested an evaluation? Yes No

Have you changed your major/program and need an updated evaluation? Yes No

Are you currently enrolled for credit courses at QVCC? Yes No

Have you applied for graduation? Yes No

An official transfer credit evaluation will be completed for students who have been accepted to QVCC, submitted this request form, and who are currently enrolled in a degree or certificate program at QVCC.

For an official evaluation you must submit transcripts in an envelope sealed by the college or university. Typically, these are sent directly from the college or university to QVCC's Admissions Office. In some cases you may attach the transcripts in sealed envelopes to this request form.

Based on Board Policy 3.17.1 on transfer credits, colleges and universities must be accredited by an agency recognized by the Council for Higher Education Accreditation (CHEA) as either a "Regional Accrediting Organization" or a "Specialized and Professional Accrediting Organization".

Only courses that apply to your degree or certificate program shall be granted for credit courses completed with a letter grade of "C-" or better. Such credit courses shall be accepted only for credit, and letter grades assigned by other institutions shall not be recorded or included in computations of student grade point averages.

The student must complete at least 25% of the minimum credit requirements for the degree or certificate through coursework at QVCC to meet our graduation residency requirement.

A maximum of 50% of nontraditional credits (i.e., Credit for Prior Learning/Portfolio Assessment, CLEP, AP, Military) can be applied to your degree or certificate program.